

Skating Club at Dartmouth Board Meeting

March 3, 2007

Attendees: Barbara Gerling, Anna Tosteson, Colleen Ross, Paula Morris, Thera Callahan, Nan Abbot, Denise Malloy, Michael Liu, Jacki Mehner Smith, Rose Grenier, Liz Lamothe, Jessica Lawrence

Absent: Richard Ploss

Barbara called the meeting to order at 7:35 p.m.

December, 2006 minutes reviewed

Anna Tosteson moved to approve the minutes, seconded by Denise Malloy.

Finance Report

The average income from registration per session is \$15,000. Barbara reviewed the balance sheet. The Freestyle deficit is less than in previous sessions. Da-Shih Hu has offered to help with recruiting more adult skaters for the club. Jacki thinks there are 9 adult skaters for this session, but not all are registered yet.

The balance is about the same as last year given the 10% increase in registration fees and the increase in membership fees.

Fund Raising

There was a \$1,000 profit for the skate sale. The jacket sale went well.

Rink Master

The new system is working well, per Michael Liu. Most sessions have rinkmaster coverage.

Thera said that some people have complained there is not enough time allowed to sign up for the next session. The schedule needs to be posted at the rink. Michael reported that only 2 families did not sign up for this session.

Michael asked what we should do if a family only partially fulfills the requirement. Barbara suggested changing the policy to pay a \$150 deposit and give the \$ back at the end of the year if the requirement is fulfilled.

The rink master procedure was reviewed by Jacki. According to the line-up procedure, if the next skater does not want to do their program they need to give the sash to the next skater in line. The rink master needs to say AHeads up for@ so that all skaters & coaches are aware of who is doing their program.

Concern over ice safety was discussed. There is particular concern regarding safety during Silver sessions. Skaters are not consistently giving right of way to individuals wearing the sash. Educating skaters eligible for Silver ice was discussed. Rose volunteered. While this appears to be a Silver ice issue, at times, Gold skaters forget to give others room enough to complete what they are doing. Giving a reminder to all skaters, at all levels was suggested. There was a

Rink Master (Continued)

discussion regarding the Rink Master - Coach - Skater interface during such situations. It was determined that situations should be handled on an individual basis.

Preschool

Jacki reported that the program is going well and #s are pretty steady at 16 or 17 this session. The club is in need of more tennis balls for the preschool session.

Registration

Richard provided statistics for the year. There are 8 adults registered, but not all forms have been received yet. There are 10 or 11 skaters signed up for dance. Barbara indicated that we are trying to get registration forms out earlier & encourage people to get them in before the deadline. We need to make a policy that paperwork for existing skaters needs to be handed in on time or institute a late fee.

Public Relations

Jacki thinks we need to put posters out prior to every session. Anna Tosteson volunteered to take on this job. Nan suggested using the jacket logo. Anna will need registration dates well in advance.

Executive Committee

The skating up policy and skating down policy was reviewed. Some skaters are skating down on Basic ice for lessons only. The walk on fee is adjusted accordingly.

The Harness policy was reviewed. Skaters are not to touch the harness & it cannot be used while group lessons are going on. Nan suggested that an attorney review the form. Jacki will contact the company the harness was purchased from to see if a training session can be provided. A motion to approve the harness waiver policy was made by Anna Tosteson, seconded by Nan Abbot.

There was discussion about whether we should adjust the freestyle bar. The gold skaters are on the lower side now, but there will be a significant increase in gold skaters after the next test session. There will be 14 or 15 gold skaters next Fall without adjusting the criteria. Barbara said we should leave the bar where it is. Everyone agreed with keeping the criteria the same.

Junior Coaches

USFSA liability insurance has an age requirement of 16. Personal liability insurance covers most incidents. Barbara suggested leaving the policy as is, \$65 for ISI insurance. Junior coaches need to have working papers signed by the school.

Nan asked if we could add a supplement to our current insurance. Barbara said that we cannot because our insurance is through USFSA. Junior coaches must have novice moves or higher. Our current Junior coaches are Eliza, Megan, Katie and Jessica. Barbara moved to provide liability insurance for our Junior coaches, effective immediately, seconded by Nan Abbot.

Executive Director Report

The ice schedule is set for the rest of the year, per Jacki. Coaching is going well. Families seem happy. The Junior coaches are getting positive feedback. We need to recruit more coaches for the future.

The show is in the work and the numbers are lower than last year. There are 2 silver groups and several basic groups. Brianna's father made the tickets last year & Jacki has not heard back from him yet. Barbara will e-mail him. We need someone in charge of ticket sales for rehearsals. Paula volunteered to do this. Colleen is in charge of organizing food for the reception after the show. Julie is working on costumes again. Rehearsals for Basic skills started this week.

The banquet room at the Hanover Community Center is reserved for Saturday, 5/5 from 2:00 p.m. on. We need more help with set-up and break-down this year! We also need contacts for door prizes. Barbara will take care of the ceremonial part.

Test Session

Thera is catering the food, but will need help. Jacki is becoming more comfortable with the Judge-Coach relations. Annie will need help with playing the music, per Jacki.

New Business

Woodstock ice runs from 6/15 to 7/15 & will be late afternoon or early evening Monday-Friday. Jacki has not heard back from Union Arena yet. Rumors abound that Thompson will also have ice. We might buy some open ice. Last year we broke even on the Woodstock ice. Jacki is reluctant to have a Basic skills program at Woodstock due to the distance and cost of the ice (\$175/hour).

Nominating Committee

Thera and Colleen volunteered to be on this committee. Barbara suggested asking Annie MacIntosh and Rose suggested asking Da-Shih Hu. Rose also suggested approaching Da-Shih about being on the Board. Barbara emphasized the need for Basic Skills representation on the Board. The election of new Board members will be held at the June meeting on 6/11. Anna Tosteson will be away all that week, but said to go ahead with that date.

Guest Coaches

Per Jacki, a flat fee or % is charged. Barbara feels that a flat fee or no fee would be best. 15% of earnings was in the previous contract (based on Lake Placid's fee). 15% is automatically taken out of the paycheck.

Skating Etiquette/Rules

We need a group (Board members/coaches) to meet with skaters/parents as needed. Jacki has given one skater 3 time outs. The situation is improving and the parent is supportive, but Jacki is concerned about the time the disciplining is taking away from coaching. Jacki suggested removing the offender from the ice for the rest of the session after the 1st warning and time out. Jacki said that discipline coming from another coach is more effective than from the child's own coach sometimes. Anna Tosteson said the rink master should be more verbal.

Skating Etiquette/Rules (continued)

Thera suggested having a Gold skater demonstrate a jump or spin so that skaters can see the distance the skater travels.

Rose offered to meet with the skaters between the 2 silver sessions and Tuesday between the gold and silver session. She will have a gold skater demonstrate a jump and a spin. She will also emphasize the new policy of a verbal warning, time out, and removal from ice for the session for a 3rd offense.

Meeting Adjourned

Barbara adjourned the meeting at 9:50 p.m.

Next Meeting Date

June 2007 at 7:30 PM

Minutes respectfully submitted:

Colleen Ross, Secretary