

## **Skating Club at Dartmouth Board Meeting**

December 5, 2005

**Attendees:** Anna Tosteson, Barbara Gerling, Cortney Thiel, Jacki Mehner Smith, Kimberly Chase-Adler, Jane Kitchel McLaughlin, Julie Strawitz, Maureen Brooks, Michael Liu, Richard Ploss, Rose Grenier, Sharry Baker, Thera Callahan, and Zenghong Chen

**Absent:** Colleen Ross

### **Meeting called to order :**

Barbara called meeting to order at 7:30 PM

### **Minutes from September Board Meeting**

Barbara requested that all Board Members read and review the minutes via e-mail and comments/edits back to the Executive Committee.

- The minutes will then be edited and posted to the Website and at Campion Rink
- Barbara also requested that the August minutes be reviewed and approved.
- Richard made a motion to approve, Thera seconded the motion, and all present approved.

### **Registration report**

- Richard reported that registration went smoothly for the first two sessions
- Jacki is working on a Web data base program that will improve the process
- Winter registration will be held at Campion rink, New Year day from 11:30-1 P.M, Monday January 2 from 3:30-4:30, Jan 5 from 3:30-4:30 and at the first Adult Skating session.
- Michael indicated that more notice for registration and schedules would be beneficial for planning family schedules. Jane indicated that availability of ice time was the limiting factor to have schedules for early review. However, Jane did indicate that she could put it on the Skating Club Web site as soon as she had confirmation of ice time.

### **Finance report**

Jane requested that we review:

- The Treasure's' report for July 1 through September 30
  - ✓ Julie made a motion to approve the report and Zenghong 2<sup>nd</sup> the motion, all present agreed
- The treasurer report for October 1 through December 2
  - ✓ Ann made a Motion to approve, Barbara 2<sup>nd</sup> the motion and all present approved

### **Executive committee report**

Barbara reported that the Executive Committee and Executive Director were working in harmony

- Day to day operations are going smoothly
- Day to day data management is right on target
- A full review will take place at the end of the skating season
- Barbara reported that Stacy Macintyre, SCaD new assistant coach with the Preschool and Thursday Basic Skills class, was doing an excellent job.

Jacki reported that her position is going well and the skating season is progressing along very nicely

### **Fundraising**

Thera reported:

- Cookie Dough sale raised over \$2000.00.
- Our sales base has increased this year, which will continue to be a benefit for future cookie dough sales.
- The decision to sell cookie dough early, with a subsequent early delivery date was a good decision and should be used as a model for next year.
- The prizes were also very well received.

## **Fundraising Con't**

Kim reported:

- The skate sale went well and the left over items are being stored at Julie's house until the next skate sale.
- SCAD Jackets should arrive this week.
- Kim also requested that we use Innsbrook wrapping paper as a fundraising tool. Sharry suggested we put the Innsbrook web link in our Web page so that our members have easy access to purchase wrapping paper throughout the year.

Richard reported:

- He is researching information in regards to a company that can adhere our logo on almost any item (tee shirts, sweatshirts, water bottle etc) and that the club could make 2-4 dollars per purchased item through this company.
- He will acquire samples for the Executive Committee to review.

## **Executive Director Report**

Jacki reported:

- The Junior Coach program is going very well and all of the participants seem happy with their workflow.
- They are respected and admired by the Skating Club's younger skaters.
- The Junior Coaches hours can count toward community service.
- Jacki reported that there are not Coach issues at this time.
- Jacki was very happy to announce that Maureen will be doing a professional poster presentation for the St Louis, National Skating convention on the topic of "The relationship between skating knee positions and the gluteus maximus in regards to improved technique and less injury".

Barbara thought that the Junior Coaches should be provided with letters of recommendation should the Jr. Coaches need such documentation for applications.

## **Ice Scheduling**

Jane reported and reviewed:

- A line item list of the financial report, including the Income and Expenses. Jane indicated we are at a break-even balance.
- The Winter Ice schedule was then reviewed, attached as Attachment A

Julie made a motion to accept the financial report, Thera 2nd the motion and all present approved

## **Rink Master**

Zeng Hong reported:

- Basically all was going well except for difficulty filling a few slots during Silver Ice time. Filling these slots is a challenge as the parents schedules are such that there is tight competition for the weekend Rink Master slots. Some parents cannot get to the rink during the weekday hour. Much conversation ensued to resolve this issue. The outcome of options were:
  - Maintain 1<sup>st</sup> come first serve sign up
  - Explore the option of parents with children in "Gold" sessions switching slots with parents with children in "Silver" sessions
  - Offering parents who Rink Master on ice that their child does not skate on a two for the price of one deal
  - Zen Hong will continue to find an equitable solution with the assistance of the executive committee.

## **Preschool**

Kimberly reported that all is going well

5 min

## **Communication**

Julie reported that all is fine and going smoothly with the Communication Committee

Richard reported:

- The Valley News owes the clubs a refund on a misspelling in a transaction ad.
- Website possible alternative to move to a full domain rather than a sub domain via Valley net for \$35per year, Richard will check it out and report to the Executive Committee.

Barbara praised Kim for the Handbook revision. The Board members verbally agreed that the Handbook was a good resource for club members and the general public. It was agreed that it should remain as a printed document.

## **New business**

Barbara reported:

- Recital will take place in April
  - Presentations will be done by group numbers, as well as, solos for higher level
  - April – dress rehearsal – will need volunteers for help the Preschool and Basic Skill group
  - Advertisement will be done via family and friends and posters.
  - Low key costumes
  - Coaching and ice time would be the main expense
  - Will have a theme for group numbers
  - To include preschool
  - Admission fee of 5 to 6 dollars
- Testing date- March 24 will be a test session
  - Will need to get judges
- Banquet- committee needs to start thinking of organizing for a May 6<sup>th</sup> date

## **Additional Items**

Jane reporting :

- A newly formed group of Lebanon and Hanover residents are working on a Twin Rink project which will:
  - Second rink to be built , location being decided,
  - Renovate existing rink
  - New rink to hold Approximately 1200 people will be sunken rink
  - 2<sup>nd</sup> rink will serve as Lacrosse and Baseball arena during “Mud Season”
  - Hockey groups had already started seed money too for studies
  - Capitol Campaign Committee is looking for members and now is the time for the Skating Club at Dartmouth to consider fundraising for the venture
- Returning College students and former SCAD skates will be offered a package deal of \$40.00 for unlimited ice time during the Holiday break – mainly Silver an Gold sessions
- April vacation ice – no Basic Skills sessions
- Jacki will explore the possibility of another Ice Skating Professional to provide instruction during a Spring Clinic. Jacki will report her findings to the Executive Committee of the possibilities and potential expense.

## **Future meeting dates**

- March 6<sup>th</sup>
- June 5<sup>th</sup>, yearly meeting new Board Member elections
- August 28<sup>th</sup>

## **Meeting Adjourned**

Barbara adjourned meeting at 9:29

**Minutes respectfully submitted:**

Sharry Baker, Secretary

Attachment A: Winter Ice Schedule

**To: The Skating Club at Dartmouth Board**  
**From: Jane Kitchel McLaughlin, Ice Buyer and Scheduler**  
**Re: Winter 2006 Ice Programs**  
**Date: December 2, 2005**

**Preschool – January 2 – February 16<sup>th</sup> (7-Week Session)**

The time of Preschool will change to 2:10-2:50 for this session. There are 7 sessions, just as there were in Fall II. We propose to keep the price at \$75 or \$15 per skate. Evaluations will be February 16<sup>th</sup>.

**Basic Skills - January 2 – February 16<sup>th</sup> (7-Week Session)**

Our Monday and Thursday schedule at Champion remains the same. Given the difficulty in buying regular Saturday ice in January and February, it makes sense to only offer 2 days of Basic Skills. Jacki will be gauging the membership's interest in Saturday group lessons for Basic 1-3 for the Spring session. Evaluations will be February 13<sup>th</sup> and 16<sup>th</sup> which is the week before winter break. There will be no Basic Skills (or Preschool) offered during the winter break week.

We propose keeping the per skate price the same, but because we will have 7 weeks instead of 8, the rates will change to:

One skate a week - \$105 (\$15 per session)  
Two skates a week - \$155 (\$11 per session)

**Adult, Freestyle and Dance – January 2 – February 23<sup>rd</sup> (8-Week Session)**

We have not yet had the ice buy for Thompson which means we can't schedule or price the Adult, Freestyle, or Dance programs. We know that we will have the same Champion after-school ice. The executive committee will approve these programs once the information is available and will share it with the board. (At this time, the ice-buying meeting has not been scheduled). There will be Adult, Freestyle and Dance sessions held over the winter break.