

## **Bylaws of the Skating Club at Dartmouth**

These Bylaws were revised in February, 2001. This version of the SCAD Bylaws supersedes any and all other versions.

### ARTICLE 1

#### DIRECTORS

The general affairs of the Club shall be managed by a Board of seven but not more than eleven Directors, who shall hold office for a period of two years each, unless they have been elected for a shorter period, and until their successors have been elected and qualified. No person shall be qualified to act as Director unless he/she is a member or parent of a member of the Club at all times during his or her term in office.

Directors shall be elected at each annual Spring meeting for a term of two years with eligibility for re-election for two more consecutive years. They shall not be eligible for re-election until at least two years have intervened. The nominations for Directors shall be included in the call to the Spring meeting.

One Director shall serve as Advisor to the Junior Council.

### ARTICLE II

#### POWERS AND DUTIES OF DIRECTORS

The Directors shall have the control, general management, and supervision of the affairs, business, and the property of the Club and shall be responsible therefore. They shall approve all contracts and extraordinary payments and have *full power to decide all questions not governed by the Bylaws*. They shall select and regulate the professionals who instruct the Club members and shall provide for such committees that they deem necessary or advisable and shall have the right to approve, disapprove or alter rules formulated by the various committees. They shall have the power to remove any officer as well as members of any committee. They shall hear and decide all complaints against members and have power to censor, suspend, and expel members. They shall fix the dues and charges to be paid by members. They shall ratify or reject the appointment of committee members by the President. No money shall be expended unless appropriated by the Directors. They shall audit the records of the Treasurer or cause them to be audited.

### ARTICLE III

#### OFFICERS

The officers of the Club shall be members of the Board of Directors and shall consist of a President, Vice-President, Treasurer, Secretary, elected at the annual Spring meeting and shall hold office for a period of one year or until their successors are elected and have qualified. The nominations for officers shall be included in the call to the Spring meeting.

### ARTICLE IV

#### DUTIES OF THE PRESIDENT

The President shall preside at all meetings of the Club and of the Board of Directors, but shall not vote at the meetings of the Board of Directors, except in the case of a tie. He/she shall order all meetings of the Club and of the Directors, sign all contracts

and agreements, and appoint all committees, unless otherwise specified, subject to the approval of the Board of Directors. He shall perform all the duties incident to the office of President and assume whatever direction of the Club that may be necessary pending action of the Board of Directors.

#### DUTIES OF THE VICE-PRESIDENT

The Vice-President shall perform all of the duties of the President in the absence or inability of the latter and when so acting shall have all the power of the President.

#### DUTIES OF THE SECRETARY

The Secretary shall keep records and minutes of all Club meetings and Directors meetings, maintain and have custody of all reports, documents and minutes and keep accurate records of Club membership. The Secretary shall issue notices of all meetings of the Club and of the Board of Directors.

#### DUTIES OF THE TREASURER

The Treasurer shall receive and deposit all moneys in the name of the Club in a bank designated by the Directors. He shall pay all bills and make, sign and endorse in the name of the Club all checks, drafts, notes and orders for the payment of money. Whenever required by the Directors, he shall render a full financial report of the condition of the Club and permit an examination by the Directors of the books, accounts, papers, vouchers, and records pertaining to his office and shall promptly turn the same over to his successor when elected. He shall give such security for the faithful discharge of his duties as the Directors may require.

The Directors, at their discretion, may elect such other officers as they deem proper and fix the powers, duties and compensation thereof.

### ARTICLE V

#### REMOVALS

Any officer may be removed by the Board of Directors for cause after written charges and a hearing thereon, by a two-thirds vote of all Directors.

### ARTICLE VI

#### VACANCIES

All Vacancies occurring among the Directors and Offices shall be filled without undue delay by the Board of Directors

### ARTICLE VII

#### MEMBERS

Any skater who has reached the age of six and who is an amateur as defined by the Rules of the United States Figure Skating Association (presently known as US Figure Skating) or a professional who has ceased to act as a professional and who has become an amateur as provided by the rules of U.S.F.S.A (US Figure Skating), may become a member of the Club as hereinafter provided, subject to any rules or regulations made by the Directors. Children five and under may join only if one of his parents is also a skating member.

Members shall be defined as follows:

- 1) Senior (adult)
- 2) Junior (seventh grade and above)
- 3) Pre-Junior (all children sixth grade and below)

All of the above must be registered U.S.F.S.A. (US Figure Skating) members.

#### ARTICLE VIII DUES

All dues and charges shall be payable at a time specified by the Directors. Any member failing to pay dues and charges within a period specified by the Directors and made known to members may be denied all Club privileges but may be reinstated upon such terms and in such manner as the Directors may provide.

#### ARTICLE IX MEETINGS

The annual Spring meeting of the Club shall be held within two months after the closing of the skating season, at the time and place designated by the Directors. There shall be an annual Fall meeting of the Club.

Special meetings of the Club, of the Board of Directors, and of any committee may be called by the President at any time or on the written request of any other Officer or Director or any 10 voting members.

Written notice of the annual meetings of the Club and all special meetings of the Club shall be mailed to all voting members at least 7 days prior to the date of such meeting.

At all Board of Director meetings, committee meetings, and at all other Club meetings, with the exception of the Election of the Board of Directors, voting shall be by a show of hands unless a majority of the members present request a ballot. The Election of the Board of Directors shall be by ballot unless unanimous consent is given to a vote by a show of hands. Each member shall have one vote on all voting occasions, and never more than one vote, and there shall be no voting by proxy.

#### ARTICLE X JUNIOR COUNCIL

A Junior Council, consisting of five Junior Club members and a Director, shall be set up to plan activities and handle some affairs of the Junior Division of the Club. This Council shall meet according to need and shall transmit its recommendations to the Board by means of the Director. This Director shall preside at all meetings of the Junior Council but shall have no vote except in the case of a tie.

Council members shall be nominated and elected by the Junior Club members and shall serve for a period of one year.

The Junior Council shall have no policy-making power but shall only have the right to have its suggestions heard and considered for action by the Board of Directors.

#### ARTICLE XI NOMINATING COMMITTEE

A nominating committee shall consist of a chairman who is a Director and two other members of the Club or parents of members. They shall be appointed annually by the election at the annual Spring meeting.

Additional nominations may be made from the floor at the Spring meeting.

#### ARTICLE XII

Any change in these Bylaws shall be presented at one meeting and voted upon at the next meeting.